

RECORD OF PROCEEDINGS

CONCORD TOWNSHIP BOARD OF TRUSTEES

Held March 10, 2021

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Call to Order

The Concord Township Board of Trustees met in regular session on Wednesday, March 10, 2021 at 7:00 pm at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio. Chairman Johnson called the meeting to order and the roll was called. In attendance were Trustees Bart Johnson, Joe Garrett, and Jason Haney. Also in attendance was Fire Chief Todd Cooper.

Due to COVID-19 social distancing restrictions, limited seating was provided, and public teleconference information was posted on the township's website.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the February 24, 2021 Board of Trustees meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Public Input

Mr. Todd Bollinger, CBIZ Benefits, presented the medical insurance renewal quote, which was marketed to seven different insurance lines. This will be the township's third year with a MEWA product. Low bid was Anthem, at a 3.89% renewal; the trend is 7.5-8% nationally. Other medical lines were not competitive, with up to 133% rate increase. Features would include the same deductible, co-pays toward out-of-pocket, out-of-pocket max increased from \$6,850/\$13,700 to \$7,000/\$14,000, pharmacy now has preferred and regular networks (i.e. latter would be Walgreens, about double the cost for prescriptions). Also provided was a comparison of rates since CBIZ began with the township in 2018. Mr. Garrett moved and Mr. Haney seconded to renew with Anthem's Blue Access SOCA-MEWA PPO, from May 2021-May 2022 (cost \$29,516/month based on current employees). Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Jason Kentner, Implement LLC, presented landscaping standards for planned residential districts, with the objective of a standardized model as the township faces increased growth by developers. Three general styles would be based on number of lots, counterbalanced with set of standards that would allow for different approaches to landscaping - conservation, parkland, estate - names being suggestive of the aesthetic and scale/variety of landscaping. Each standard has a multiplier of plants per area, and different setbacks and scale of plants, as shown in exhibits distributed to Trustees. Percentage credit systems were proposed for landscape preservation of untouched areas, and landscape development of interior spaces. There would be an application process. Development area is secondary to this process, with the goal of trying to improve exterior/right-of-way landscaping to minimize the visual impact of these developments. Lengthy discussion was held on types of trees, mounding, distances, and "thickness" of landscaping to block view of developments.

Financials

Chairman Johnson certified Fiscal Officer Davis provided the current financial reports of the township, and there is money in the treasury to pay bills. The current Cash Summary by Fund report shows the following balances:

-General Fund	\$7,453,860.35
-Special Revenue Funds	<u>\$2,275,105.97</u>
-Total All Funds	\$9,728,966.32

Therefore, Mr. Garrett moved and Mr. Haney seconded to approve pending purchase orders, warrants, and vouchers #21-27, 115006-115064, except #115006, all totaling \$109,285.98. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Haney moved and Mr. Johnson seconded to approve pending warrant #115006. Vote: Haney-yes, Garrett-abstain, Johnson-yes.

Zoning Department

Zoning report was emailed to the Trustees by Zoning Secretary Angie Ellerbrock.

Road Department

Mr. Holloway was out last week. The maintenance crew is working on clearing dirt piles. Mr. Garrett received an email today from Shawnee Hills about a drainage pipe needed under Logan Road. They need to dig up road during that process. Discussion held on project specs.

Held **March 10, 2021**

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Old Business

The Dublin Road Storage Facility TIF remains at a standstill. Only one parcel was approved for commercial, so need to verify what is included in the TIF overlay.

Mr. Garrett emailed a proposed development to the Trustees, with ~20 large lots, private roads, and no curb and gutter. One concern is when the township gets this type of development, the Board should inform the County Engineer that the township supports this type of development. The Trustees are all in agreement that they favor large-lot developments, and the County is not holding the developer to standards that make those developments unmanageable due to cost, and force those developers to move to higher density development. The Trustees feel large-lot developments are in the best interest of the township, and wish to be apprised of any discussions the County has with developers, so the township can be involved. Mr. Haney moved to allow Chairman Johnson to write a letter to the County Engineer on behalf of the Board of Trustees, expressing the Trustee's opinions on this matter. Vote: Haney-yes, Garrett-yes, Johnson-yes.

New Business

More requests have been received to rent the township building. Per the Delaware Health District Commissioner, parties more than ten are still prohibited with few exceptions, which the township building does not qualify.

It was a matter of record that Oller Cemetery Lot 445, Keller section, graves 3-4 were sold to Bertha Brum, and the deed was signed.

No action taken on the Mars Hill Baptist Church nuisance property.

Fire Department

Chief Cooper discussed ensuring fire hydrants are included for all developments, which cannot be installed on 4" lines. Some areas of the township do not have appropriate sized lines available.

The fitness program trial has had 100% participation at the fire department, which many other departments are also utilizing. The Trustees want to ensure the program makes monetary sense at \$12,000 per year, and that employees are getting more benefit than one time per week. Chief illustrated how the department saves money in many areas, and this program is investing in our employees. Contract would have 30-day termination. Trustees supported another three months.

Fire engine committee is getting closer to the new quint specs.

A contractor will get Chief a quote for gutter repairs at the fire station.

The same contractor looked at the township building lobby leaks, found no drip edge anywhere, large gaps, and will make repairs. He can also have interior drywall and exterior drip edge repaired.

Delaware County Pre-Hospital Care System Advisory Board, which consists of area fire chiefs, EMS, and county officials, was formed and funded by the County Commissioners to generate ideas for the county as a whole. The Board met yesterday and approved several activities: 1- trauma support for \$4,500 for entire county rather than \$1,000 per department, paid by Commissioners, 2-mental health support app approved for current or retired county fire/EMS employees, 3- pulse point app which can alert first responders to CPR/non-breathing calls and would contain a registry of AED's available in that county where they are located, at a cost of \$20,000 per year for Delaware County.

Red Cross has been scheduled on May 22 for another blood drive.

Mr. Garrett moved and Mr. Haney seconded to enter into Executive Session per ORC 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or the investigation of charges or complaints against a public employee (personal time off and time tracking). Vote: Haney-yes, Garrett-yes, Johnson-yes.

The Trustees returned to Regular Session at 10:30 pm.

**RECORD OF PROCEEDINGS
CONCORD TOWNSHIP BOARD OF TRUSTEES**

Minutes of _____ Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 101-48

March 10, 2021

Page 3

Held _____ 20 _____

With no further business, Mr. Garrett moved and Mr. Haney seconded to adjourn. Vote: Haney-yes, Garrett-yes, Johnson-yes.

ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Bart Johnson


Joe Garrett


Jason Haney

Concord Township Trustee Meeting

March 10, 2021

Call in (669) 224-3412
Access Code: 701-660-893

Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Road Department update

Old Business

TIFF on Dublin Rd Storage project

Landscape screening plan presentation

New Business

Discussion on opening the Twp Building for public use.

Fire Chief

Fiscal Officer

Executive session

To discuss personnel issues related to personal time off

Adjourn

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CONCORD TOWNSHIP BOARD OF TRUSTEES

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3238 FORM NO. 10148

March 10, 2021

Held

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The Trustees returned to Regular Session at 10:30 pm.

**RECORD OF PROCEEDINGS
CONCORD TOWNSHIP BOARD OF TRUSTEES**

Minutes of _____ Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 1014B

Held March 10, 2021

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With no further business, Mr. Garrett moved and Mr. Haney seconded to adjourn. Vote: Haney-yes, Garrett-yes, Johnson-yes.

ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES



Bart Johnson



Joe Garrett



Jason Haney

Concord Township Trustee Meeting

March 10, 2021

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Roll Call

Approve Minutes

Public Input

Pay Bills

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Old Business

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New Business

Discussion on opening the Twp Building for public use.

Fire Chief

Fiscal Officer

Executive session

To discuss personnel issues related to personal time off

Adjourn

Payment Listing

2/25/2021 to 3/10/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status	
21-2021	02/26/2021	02/26/2021	CH	HR BUTLER, LLC	\$160.03	0	
	Purpose:	PAYROLL PROCESSING FEES 2020					
22-2021	02/26/2021	02/26/2021	CH	HR BUTLER, LLC	\$2,738.07	0	
	Purpose:	FIRE DEPT UNION DUES 022421, OHIO DEFER COMP 457, SECURITY BENEFIT 457, AFLAC INSUR, POLICE & FIREMAN'S INSUR					
23-2021	02/26/2021	02/26/2021	CH	HR BUTLER, LLC	\$53,548.15	0	
	Purpose:	PAYROLL SALARIES 022421					
24-2021	02/26/2021	02/26/2021	CH	HR BUTLER, LLC	\$15,080.54	0	
	Purpose:	PAYROLL TAXES WITHHELD 022421					
25-2021	03/03/2021	03/04/2021	CH	PNC BANK	\$70.00	0	
	Purpose:	BANK ACCOUNT FEE - HRA, BANK ACCOUNT FEE - PRIM					
26-2021	03/08/2021	03/08/2021	CH	CBIZ BENEFITS	\$60.00	0	
	Purpose:	HRA INSUR CLAIM REIMBURSE PLAN					
27-2021	03/08/2021	03/10/2021	CH	CBIZ BENEFITS	\$573.98	0	
	Purpose:	HRA INSUR CLAIM REIMBURSE PLAN					
115006	03/09/2021	03/09/2021	AW	50+1 PUBLIC POLICY INITIATIVES	\$1,200.00	0	
	Purpose:	TWP GRANT WRITING CONSULTANT					
115007	03/09/2021	03/09/2021	AW	WALMART COMMUNITY	\$216.01	0	
	Purpose:	FIRE DEPT STATION SUPPLIES					
115008	03/09/2021	03/09/2021	AW	TIME WARNER CABLE	\$94.44	0	
	Purpose:	UTILITIES - ADMIN DEPT					
115009	03/09/2021	03/09/2021	AW	PORTA KLEEN	\$113.50	0	
	Purpose:	PARK PORTABLE RESTROOM FEB21					
115010	03/09/2021	03/09/2021	AW	TAYLOR TIRE COMPANY, LTD.	\$340.00	0	
	Purpose:	ROAD DEPT LOOSE TIRE REPAIR					
115011	03/09/2021	03/09/2021	AW	THE A-MAC GROUP LLC	\$200.00	0	
	Purpose:	ROAD DEPT JANITORIAL SUPPLIES					
115012	03/09/2021	03/09/2021	AW	HANLEY PRINT & PROMOTIONS	\$194.89	0	
	Purpose:	ADMIN CHECKS REORDER					
115013	03/09/2021	03/09/2021	AW	DAMRON FAMILY FARMS	\$625.00	0	
	Purpose:	ROAD DEPT TRUCK FILTER REPAIR					
115014	03/09/2021	03/09/2021	AW	WASHINGTONS HARDWARE AND AUTO P/	\$200.45	0	
	Purpose:	ROAD & FIRE VEHICLE SUPPLIES					
115015	03/09/2021	03/09/2021	AW	VALTECH COMMUNICATIONS	\$184.22	0	
	Purpose:	UTILITIES - ADMIN DEPT					
115016	03/09/2021	03/09/2021	AW	LOWE'S COMPANIES, INC	\$69.16	0	
	Purpose:	ROAD & FIRE SHOP SUPPLIES					
115017	03/09/2021	03/09/2021	AW	CARGILL, INC	\$7,513.22	0	
	Purpose:	ROAD SALT 20-21 CONTRACT					
115018	03/09/2021	03/09/2021	AW	TRACTOR SUPPLY CREDIT PLAN	\$209.85	0	
	Purpose:	ROAD & PARK SUPPLY PARTS					
115019	03/10/2021	03/10/2021	AW	BEEM'S BP DIST INC	\$2,891.93	0	
	Purpose:	ROAD/FIRE FUEL SUPPLY					
115020	03/10/2021	03/10/2021	AW	BOUND TREE MEDICAL, LLC	\$242.07	0	
	Purpose:	FIRE DEPT/EMS DRUG SUPPLIES					
115021	03/10/2021	03/10/2021	AW	COLUMBIA GAS	\$1,011.95	0	

CONCORD TOWNSHIP, DELAWARE COUNTY
Payment Listing
 2/25/2021 to 3/10/2021

3/10/2021 5:23:10 PM
 UAN v2021.1

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
		Purpose: UTILITIES - FIRE DEPT				
115022	03/10/2021	03/10/2021	AW	PICKUPS PLUS CARS	\$239.90	0
	Purpose: FIRE DEPT EXP FLOOR MATS					
115023	03/10/2021	03/10/2021	AW	ABLE SANITATION SERVICE, INC	\$650.00	0
	Purpose: FIRE DEPT HOLD TANK PUMP FEES					
115024	03/10/2021	03/10/2021	AW	ESO SOLUTIONS INC	\$2,226.83	0
	Purpose: FIRE DEPT FIREHOUSE SOFTWARE 1YR.					
115025	03/10/2021	03/10/2021	AW	SBH MEDICAL LTD	\$409.00	0
	Purpose: FIRE DEPT EMS DRUG SUPPLY					
115026	03/10/2021	03/10/2021	AW	CLASSIC SOLUTIONS INC.	\$421.26	0
	Purpose: FIRE DEPT JANITORIAL SUPPLIES					
115027	03/10/2021	03/10/2021	AW	MATT MACKAN	\$71.99	0
	Purpose: FIRE DEPT PT BOOT ALLOWANCE					
115028	03/10/2021	03/10/2021	AW	CRAIG ARMSTRONG	\$250.00	0
	Purpose: FIRE DEPT UNIFORM ALLOWANCES					
115029	03/10/2021	03/10/2021	AW	BOB BARCUS	\$250.00	0
	Purpose: FIRE DEPT UNIFORM ALLOWANCES					
115030	03/10/2021	03/10/2021	AW	TODD COOPER	\$250.00	0
	Purpose: FIRE DEPT UNIFORM ALLOWANCES					
115031	03/10/2021	03/10/2021	AW	KEITH ERNSBERGER	\$250.00	0
	Purpose: FIRE DEPT UNIFORM ALLOWANCES					
115032	03/10/2021	03/10/2021	AW	JACK GUYTON	\$250.00	0
	Purpose: FIRE DEPT UNIFORM ALLOWANCES					
115033	03/10/2021	03/10/2021	AW	GABE HAFNER	\$250.00	0
	Purpose: FIRE DEPT UNIFORM ALLOWANCES					
115034	03/10/2021	03/10/2021	AW	DAVID HAUSFELD	\$250.00	0
	Purpose: FIRE DEPT UNIFORM ALLOWANCES					
115035	03/10/2021	03/10/2021	AW	JERRY HELD	\$250.00	0
	Purpose: FIRE DEPT UNIFORM ALLOWANCES					
115036	03/10/2021	03/10/2021	AW	KYLE HELFER	\$250.00	0
	Purpose: FIRE DEPT UNIFORM ALLOWANCES					
115037	03/10/2021	03/10/2021	AW	GREG HUFF	\$250.00	0
	Purpose: FIRE DEPT UNIFORM ALLOWANCES					
115038	03/10/2021	03/10/2021	AW	JOE KELLY	\$250.00	0
	Purpose: FIRE DEPT UNIFORM ALLOWANCES					
115039	03/10/2021	03/10/2021	AW	DOUG KINDELL	\$250.00	0
	Purpose: FIRE DEPT UNIFORM ALLOWANCES					
115040	03/10/2021	03/10/2021	AW	CHAD MAST	\$250.00	0
	Purpose: FIRE DEPT UNIFORM ALLOWANCES					
115041	03/10/2021	03/10/2021	AW	KYLE MCINTIRE	\$250.00	0
	Purpose: FIRE DEPT UNIFORM ALLOWANCES					
115042	03/10/2021	03/10/2021	AW	JESSE RICE	\$250.00	0
	Purpose: FIRE DEPT UNIFORM ALLOWANCES					
115043	03/10/2021	03/10/2021	AW	JEREMY SCHEELER	\$250.00	0
	Purpose: FIRE DEPT UNIFORM ALLOWANCES					
115044	03/10/2021	03/10/2021	AW	RHYAN SCHOLL	\$250.00	0

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	Purpose:	FIRE DEPT UNIFORM ALLOWANCES				
115045	03/10/2021	03/10/2021	AW	BEN THOMAS	\$250.00	0
	Purpose:	FIRE DEPT UNIFORM ALLOWANCES				
115046	03/10/2021	03/10/2021	AW	MICAH WERLING	\$250.00	0
	Purpose:	FIRE DEPT UNIFORM ALLOWANCES				
115047	03/10/2021	03/10/2021	AW	DATA RESOLUTIONS INC	\$168.75	0
	Purpose:	ADMIN IT REVIEW SYSTEMS				
115048	03/10/2021	03/10/2021	AW	FRONTIER	\$319.28	0
	Purpose:	UTILITIES - FIRE DEPT				
115049	03/10/2021	03/10/2021	AW	RIC IRVINE, ZONING INSPECTOR	\$40.00	0
	Purpose:	ZONING CELL PHONE REIMBURSEMENT				
115050	03/10/2021	03/10/2021	AW	DELAWARE CO. SHERIFF'S OFFICE	\$810.00	0
	Purpose:	SPECIAL DUTY SHERIFF 15 SHIFTS/MO, 100 OF 157.5 SHIFTS THRU 10/31/21				
115051	03/10/2021	03/10/2021	AW	JACOB CSIZMADIA	\$540.00	0
	Purpose:	SPECIAL DUTY SHERIFF 15 SHIFTS/MO, 100 OF 157.5 SHIFTS THRU 10/31/21				
115052	03/10/2021	03/10/2021	AW	CHANDLER JENKINS	\$540.00	0
	Purpose:	SPECIAL DUTY SHERIFF 15 SHIFTS/MO, 100 OF 157.5 SHIFTS THRU 10/31/21				
115053	03/10/2021	03/10/2021	AW	MAXWELL NEWMAN	\$270.00	0
	Purpose:	SPECIAL DUTY SHERIFF 15 SHIFTS/MO, 100 OF 157.5 SHIFTS THRU 10/31/21				
115054	03/10/2021	03/10/2021	AW	COLTON LYBARGER	\$810.00	0
	Purpose:	SPECIAL DUTY SHERIFF 15 SHIFTS/MO, 100 OF 157.5 SHIFTS THRU 10/31/21				
115055	03/10/2021	03/10/2021	AW	JESSE RODRIGUEZ LIPPS	\$135.00	0
	Purpose:	SPECIAL DUTY SHERIFF 15 SHIFTS/MO, 100 OF 157.5 SHIFTS THRU 10/31/21				
115056	03/10/2021	03/10/2021	AW	CHRISTOPHER HARTZLER	\$135.00	0
	Purpose:	SPECIAL DUTY SHERIFF 15 SHIFTS/MO, 100 OF 157.5 SHIFTS THRU 10/31/21				
115057	03/10/2021	03/10/2021	AW	GINGWAY PRODUCTS INC.	\$33.17	0
	Purpose:	ROAD DEPT STEEL SUPPLY, STEEL				
115058	03/10/2021	03/10/2021	AW	THE DEXTER COMPANY	\$2,650.70	0
	Purpose:	ROAD DEPT CURB SHOES/CUTTING EDGES				
115059	03/10/2021	03/10/2021	AW	AIM MEDIA MIDWEST OPERATING LLC	\$886.00	0
	Purpose:	ADMIN LEGAL ADS JAN21, ADMIN LEGAL ADS FEB21				
115060	03/10/2021	03/10/2021	AW	MCWHERTER PETROLEUM	\$547.84	0
	Purpose:	ROAD DEPT HYDRAULIC OIL				
115061	03/10/2021	03/10/2021	AW	RONALD DELOZIER	\$50.00	0
	Purpose:	ZONING PERMIT FEE RETURN				
115062	03/10/2021	03/10/2021	AW	JILL DAVIS	\$8.80	0
	Purpose:	ADMIN POSTAGE REIMB/1095s				
115063	03/10/2021	03/10/2021	AW	SWOP4G	\$35.00	0
	Purpose:	ROAD DEPT SALT BID MEMBERSHIP				
115064	03/10/2021	03/10/2021	AW	IMPLEMENT, LLC	\$5,000.00	0
	Purpose:	CONTRACTED LANDSCAPE STANDARDS				
Total Payments:					\$109,285.98	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$109,285.98	

Cash Summary by Fund

Year 2021

CONCORD TOWNSHIP, DELAWARE COUNTY

Fund #	Fund Name	Fund Balance 1/1/2021	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2021	Non-Pooled Balance	Pooled Balance
1000	General	\$7,442,526.64	\$0.00	\$98,996.72	\$0.00	\$0.00	\$7,541,523.36	\$87,663.01	\$0.00	\$0.00	\$7,453,860.35	\$0.00	\$7,453,860.35
2011	Motor Vehicle License Tax	\$27,634.27	\$0.00	\$2,782.03	\$0.00	\$0.00	\$30,416.30	\$1,975.19	\$0.00	\$0.00	\$28,441.11	\$0.00	\$28,441.11
2021	Gasoline Tax	\$147,076.11	\$0.00	\$30,319.71	\$0.00	\$0.00	\$177,395.82	\$64,176.58	\$0.00	\$0.00	\$113,219.24	\$0.00	\$113,219.24
2031	Road and Bridge	\$1,085,164.07	\$0.00	\$0.00	\$0.00	\$0.00	\$1,085,164.07	\$13,525.78	\$0.00	\$0.00	\$1,071,638.29	\$0.00	\$1,071,638.29
2041	Cemetery	\$10,474.41	\$0.00	\$2,400.00	\$0.00	\$0.00	\$12,874.41	\$0.00	\$0.00	\$0.00	\$12,874.41	\$0.00	\$12,874.41
2111	Fire District	\$1,437,563.82	\$0.00	\$44,557.40	\$0.00	\$0.00	\$1,482,121.22	\$475,895.60	\$0.00	\$0.00	\$1,006,225.62	\$0.00	\$1,006,225.62
2231	Permissive Motor Vehicle License Te	\$45,219.97	\$0.00	\$6,259.33	\$0.00	\$0.00	\$51,479.30	\$8,772.00	\$0.00	\$0.00	\$42,707.30	\$0.00	\$42,707.30
Report Total:		\$10,195,659.29	\$0.00	\$185,315.19	\$0.00	\$0.00	\$10,380,974.48	\$652,008.16	\$0.00	\$0.00	\$9,728,966.32	\$0.00	\$9,728,966.32

Last reconciled to bank: 01/31/2021 – Total other adjusting factors: \$148,41

Concord Township Trustee Meeting

March 10, 2021

Request Approval:

Information:

- 3F Fitness – going well – Trustees approved 3 more months
- Quint – getting closer to completing spec.
- Getting quote to fix gutter at FD, add ice bars to roof.
- Delaware County Pre-Hospital Care System Advisory Board.
 - Central Ohio Trauma System. Approved by our committee and Delaware County.
 - Cordico (mental health available to all Delaware County firefighters / EMS personnel. Approved by our committee and Delaware County.
 - PulsePoint. Approved by our committee and County

Next Meeting / Reminders

- Red Cross Blood Drive – May 22, 2021 from 9 AM to 2 PM